

**NSNA Meeting
April 5, 2022 @ 2:00 p.m.
Zoom Meeting**

Attendees: Cory Smith, Brittany Mally, Rose Wolterbeek, Elizabeth Snyder, Jodi Martinez, Mark Britton, Mary Altringer

Meeting Start: Cory called meeting to order 2:00 p.m.

Reports

Approval of Minutes

- Cory motioned to approve

Treasurer's Report

Balances as of 12/17/2021

Checking (7038)	\$2,228.83
Scholarship (8608)	\$4,417.35
Savings (1259)	\$28,779.13

Cory transferred \$2,000 to checking to cover costs for conferences

- Elizabeth is going to look in to getting a refund from Wix as it charged us on 3/29/22 and should not have.
- Brittany will let Cory know how much it costs for Veronica to attend NLC and Cory will transfer money from the Scholarship fund to Savings to make up for it

Old Business/Action Items

Wells Fargo

- It must be documented very specifically in meeting minutes who we take off and add on to our account
- Cory has written down exactly how we need to have it laid out
- After the board change at the conference we will change everything with Wells Fargo

Insurance Renew

- Will cost \$575
- Do we want to shop around or stay with same company?
 - Unanimously agreed to stay since we recently shopped around and price is similar to others
- Cory is going to see if he can renew online. If he can't, then Rose will fill out a check and have Brittany sign it.

GES

- Just tables, no curtains behind them
- Mark will get back in touch with Teri and see if they can do just tables and electricity
- Worst case scenario, it would cost \$160 per booth
- Still waiting on last contract
- We spoke about possibly offering 1 outlet with booth cost and offer additional outlets for a charge
- Brittany sent out a guide from the last conference we planned that got canceled in 2020
- Mark said that at shows he is seeing less cooking and more explaining of products. He suggested that we have all electrical be an extra cost as some vendors won't need it.
- We need to figure out what to charge for booths.

StarChapter Launch

- StarChapter is live. Just waiting on domain change which Jenna is taking care of
- Need to set up prices for everything
- Need to send welcome email
- Elizabeth will get all information for conference on website by Friday
 - Keynote speaker
 - Costs for signing up
 - Breakout info.

Timeslots for Break Outs

- Cory will put together a document with timeslots that we can start filling in with speakers
- How many people are we expecting for the directors meeting?
 - Rose has spreadsheet from last time on NDA server. Brittany will look for it

- After we go live with registration on Monday we will have another meeting to figure out timeslots
- Pre-con will be 4 hours and may include
 - Gondola ride
 - Cooking demo

Pot Pourri

- We need more raffle prizes
- We need to figure out badges
 - Last conference NDA did badges. Brittany said they can do it again
- We need table tents
 - Cory will look in to local printers
- Gold has spot on website
- Bags have been ordered
- We need to figure out a Made in Nevada vendor thank you gift
- Need to publish Sandy Moore Scholarship
- Next Meeting Friday, April 8 @ 1

New Business/Discussion Items

Next Meetings

- 4/8 at 1:00 pm

Adjourned: 3:24 p.m.